

Model Program Book



SHORT-TERM INTERNSHIP (On-Site/Virtual)

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)



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PROGRAM BOOK FOR
SHORT-TERM INTERNSHIP
(Onsite / Virtual)

Name of the Student: U. Sreenath

Name of the College: S.V.B. Degree college

Registration Number: 20358041014

Period of Internship: From: 1-9-22 To 30-10-22

Name & Address of the Intern Organization: SRI Lakshmi Polymers

Rajalaxmi University
2021-2023 YEAR

An Internship Report on

Sri Lakshmi Polymers

(Title of the Internship)

Submitted in accordance with the requirement for the degree of

B-2C - B.Sc

Under the Faculty Guideship of

B.S.M. Rama Subba Reddy Sir

(Name of the Faculty Guide)

Department of

S.V.B Govt Degree college KKL

(Name of the College)

Submitted by:

U. Sreenidhi

(Name of the Student)

Reg.No: 20358041014

Department of

B.Sc - B-2C S.V.B Govt Degree college

(Name of the College)

Page No:



Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

-----<<@>>-----

Student's Declaration

I, UPPU SREENATH a student of Internship
Program, Reg. No. 20358041014 of the Department of B.Sc (B-ZC)
College do hereby declare that I have completed the mandatory internship
from 01-09-22 to 30-10-22 in Subramanyeswarar ^{Polytechnic} (Name of
the intern organization) under the Faculty Guideship of
Dr. H. Rama Subba Reddy Sir (Name of the Faculty Guide), Department of
S.V.B Govt Degree college Kollurkunta
(Name of the College)

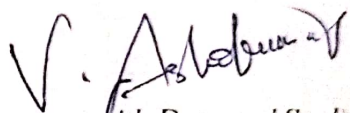
(Signature and Date)

U. Sreenoth

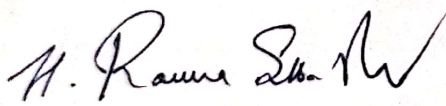
Official Certification

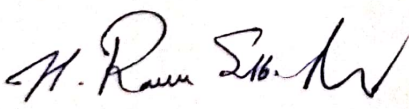
This is to certify that UPPU Sreenoth (Name of the student) Reg. No. 20358041014 has completed his/her Internship in Subramaneswara Polymers (Name of the Intern Organization) on Process of the Polymers (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B. Sc (B-2C) in the Department of S.V. B Gout Degree College (Name of the College).

This is accepted for evaluation.


(Signatory with Date and Seal)

Endorsements


Faculty Guide


Head of the Department


Principal

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Certificate from Intern Organization

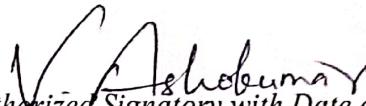
This is to certify that C. Sreenithy (Name of the intern)

Reg. No 20358041014 of S.V.B Govt College (Name of the

College) underwent internship in Lakshmi Venkateswara Polymers (Name of the

Intern Organization) from 01-09-22 to 30-10-22

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).


Authorized Signatory with Date and Seal

Acknowledgements

Learning and acquiring knowledge has no top and bounds its is our resource that never gets exhausted. The more you search the better it get and the more you reach the better it get and the more it lives down through the ages.

Through these lines I would like to show my sincere gratitude to all the individual and organisations under whose guidance and support this project is possible.

I would like to devote my sincere thanks and gratitude to the Branch head of Gopireddy Subramaneshwara Reddy) Industry Kolkuntla Mr. Suryanarayana Reddy for giving need and opportunity to internship training in one of the leading machines industry.

I would like also to show sincere gratitude to Rama Subba Reddy Sir providing me support and guidance and ^{help} me in completing my Report making it a good sample.

Contents

The Assigned rating is constrained by the small scale of operations of the firm in the highly competitive Polywoven Sacks industry with low entry barriers and limited product differentiation, and weak bargaining power with suppliers and customers exerting pressure on margins. The rating also factors in high sector and geographic concentration with company selling most of its products to cement manufacturers located in Telangana and Andhra Pradesh. The ratings are further constrained by the susceptibility of profitability to fluctuations in polymer prices and weak financial profile of the firm with thin net margin stretched coverage and high working capital intensity. ICRA also takes note of the capital fund withdrawal risk inherent to Partnership nature of the firm.

The rating however, draws comfort from long standing experience of the Promoters, healthy relationships with its customers resulting in repeat orders in the cement industry, and healthy growth in revenue at CAGR of 23% over the last 5 years backed by increase in capacity expansion and sales volumes.

Going forward, ability of the firm to improve CS score of operations, Profitability and capital structure will be the key rating sensitive from credit perspective.

Company Profile:-

SSI Subrahmaneswara Polymers Incorporated in 2007, is a Partnership firm engaged in the manufacturing of HDPE/PP woven sacks. The processing unit with current installed capacity of 7560 MT per annum is located at Kail Kuntla in Kurnool district of Andhra Pradesh. bags with are mostly used for packing cement and food grains. It also fabric sheets which is an intermediary product in the process of making bags.

Recent Results:- As per audited financials for FY 2015, SSP reported an operating income of Rs- 58.20 crore with profit after tax Rs-0.49 as against Rs-44.41 crore income tax 0.43 crore in the FY 2014.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

This internship report stresses on the work experience I have gathered as an intern in the Digital services development of Ogilvy & Mather Communications (Pvt) Ltd. from December 20, 2015, until April 7, 2016. In this report and development works a composed job description where I had to work with different International and local branches and an analysis on the roles of digital marketing communications over conventional marketing which is also aided by my Ogilvy & Mather's experience and research data.

Since its inception in 2008 in Bangladesh of my Ogilvy & Mather has always been conserving quality service and how it is one of the renowned and biggest advertising agencies in the country with in a very short time.

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In this report I have in a list of their clients and brands they are managing. I later about campaigns, that I had to manage where some creative one by agency, another creative department under us department's supervision where I follow up on one also. Then, I discussed about the project on the role of digital India communications media where different new findings came out. The project's communications over the conventional marketing the customer point of view topic out how digital marketing communication marketing communication is helping conventional marketing process. This report will serve good information for the marketing process. This report agency I mother has a good internship program. A few people have to work much for up sitting around.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introduction:-

Sri Subramanyeswara Polymers was established in year 2006 as a Partnership firm. The main line of activity of the firm is manufacturing of PP woven Sacks which are used in the packing of Cement, Fertilizer, Sugar etc.

In 2006 the company was established with capacity of 35,00,000 bales bags per month. Due to demand for the product the company has gone on an expansion in 2013 with capacity of 55,00,000 bales bags per month.

Partnership

Gopireddy	Suryanarayana Reddy
Gopireddy	Venkata Lakshmi
Gopireddy	Sudheer Reddy

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Gopi Reddy, Surva Narayana Reddy has been managing Partner of the since its inception is having vast experience in this line of activity. He is also having experience in the field of Partner Business. He is having good contact with cement with companies - marketing arrangements:-

The company has tie-up with major cement supply of bags since they are closely associated with many cement companies either as a box transporters selling the bag to the cement companies is not at all a problem for them.

Position of firm:-

- > The turnover is expected to be during current financial year.
- > The turnover in the previous year has been 81.2 crores
- > The value of fixed assets of firm are 6.05 crores
- > The sundry debtors of the firm are 18.85 crores
- > The sundry creditors of the company are 11.15 crores.
- > The total regular employees of the firm are 104 and salaries of employees will be around.
- > The production capacity of the firm is 2.80 lakh per day.

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CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

BRAINSTORMING IDEAS ABOUT CEMENT Project

Following ideas coming out during Brainstorming session:-

- (1) JCB arm
- (2) mobile vacuum lifter
- (3) crane system.
- (4) rubber cover for pulling arm
- (5) change the stacking system.
- (6) circular stacking
- (7) lengthwise stacking.
- (8) soft tooth jaw by peeling action
- (9) Robotic Palletizer

cement Bag warehouse observations:-

- (1) I visited at "Samarth cement warehouse in Roobar" at there observed the following things.

observe the overall cement warehouse there is a stack of 50 kg bag each

(2) warehouse is an air high room with no window

(3) A round 13 bags in one stackings system in 50 kg bags.

(4) Bombay stacking:- Alternate width wise and lengthwise of cement bags in warehouse.

(5) stack the cement bags of the floor on wooden Planks in such way that it is about 150-200 mm above the floor.

Problem statement :-

- (1) Generally, the workers carry the cement bag on their back during loading and unloading which is not a proper way to handle the cement bag this causes health problems sometimes.
- (2) when workers handle the cement bags during loading and unloading they use the hooks for uplift the bag.

OBJECTIVE :-

- (1) The main objective of this project is to Pick the cement bag from stacking position in warehouse and to keep it on moving conveyor belt

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	consulted to the head of the organisation for the internship	Improved my communication skills.	V. Ashokan
Day -2	AS Per govt norms, each degree student should complete internship in any organisation. we have for internship ^{Polymers Industry.}	I'm proved my communication skills.	V. Ashokan
Day -3	In this regard they have granted permission for internship as product assistant	InterPersonal Skills.	V. Ashokan
Day -4	know about the founder of the organisation and its history and achievements.	learned how to collect data (primary data history).	V. Ashokan
Day -5	observed the routine of the organisation in cooking house whole day.	I'm proved by observation skills.	V. Ashokan
Day -6	interacted with the executive employees and also know about their work in the industry	I'm proved my communication skills.	V. Ashokan

WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week, we introduced ourselves to them and explained the purpose why we are come to their industry/organization and we interact with all the employees working in the organisation and introduced each other. They tell us how to communicate with the workers and they tell us how to work in the industry of Polymers / Polythene bags.

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ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	collected information about the organisation vision and mission	Improved by communication and understanding skills.	N. Ashokan
Day -2	Observed the organisation structure and collected information about it	learned about organisation and various organisation.	N. Ashokan
Day -3	They show the various kind of 2104 wood products clearly	I learned how many bags were their and names of it.	N. Ashokan
Day -4	The manager shows hows to understand the names of products	I learned the names of different brand names clearly	N. Ashokan
Day -5	manager briefly explained the performance of the organisation.	learned rules and regulations of the organisation.	N. Ashokan
Day -6	The manager explained the roles and responsibility of Polytekn bags.	learned about the bags manufacturing of an organisation.	N. Ashokan

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Selection views offer a more comprehensive set of options to filter on cases as compared to what you can do in the components in analysis sheets. It's worth noting that the person creating the analysis determines whether or not to enable selection views for users.

The case Explorer can also be used for single-case analysis once you have narrowed down your analysis to a few extreme cases. Additionally, if you're involved with process and data validation when a new process is brought on, you'll most likely end up using the case explorer.

Conformance validates each single case in the data set against the target model. It is used to check if the actual execution of a business process, as recorded in the event log, conforms to the model and vice versa. With the conformance checker, you can see how far away the organization is from reaching that goal and investigate common patterns for inefficiency.

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ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	we visit the polymers industry. we saw the new equipment in industry	we learn how to run it	V. Atholay
Day -2	we know about that instrument names and how it works.	we know the information of equipment.	V. Atholay
Day -3	we know about the advantages, and disadvantages, of that equipment	we know about the modules of it.	V. Atholay
Day -4	we learn about the equipment and its uses and instruction	we know the how it controlled.	V. Atholay
Day -5	we work with the co-workers.	communication skills, leadership	V. Atholay
Day -6	we develop the communication skills by the interaction of workers	sociotization.	V. Atholay

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

create the analysis Asset
To get started, we'll create a Package called Build Analyses and Analysis Asset called P₂P- Analysis." These two will sit in a space called "Default".

Although not visible in the image, we'll link the analysis to a "Purchase-to-Pay" data model we've prepared for Training Purposes

Add soon Sheet and choose components.

As soon as you've created the analysis asset, you'll see the options to build the first analysis sheet. you can select one of the out of the box components such as the full-screen "Process Explorer" or the "conformance" sheet or create your own combination of components on a sheet.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I know about the equipment used for the bags making.	We know about the new equipments.	V. Ashok
Day -2	I know about the Bottom seal Bag making machines.	I learnt about the Bottom seal Bag making use.	V. Ashok
Day -3	I know about the Bottom seal Bag-making machines-how to operate.	I learnt about advantages and disadvantages of machine.	V. Ashok
Day -4	I know about the Side seal Bag making machines and how to use.	I learnt about the side seal Bag making process.	V. Ashok
Day -5	I know about the Side seal Bag making machine.	I learnt how to operate the equipment side seal Bag machine.	V. Ashok
Day -6	I know about the Soft top Bag making machine.	I know how to handle the soft top bag making machine.	V. Ashok

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week I know about the some of the equipment which are used in the industry or organisation. every machine has its own different features and very easy to operate.

I know about the Bottom seal Bag making machines and how to use and control the machines. Second I used the Bottom seal Bag making machines and how to operate it.

Side seal Bag making machine, this machine is used to stick the sides of the bags and operate the damaged bags automatically.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	I know about the Patch handle Bag Machine	I know about the new equipment	V. Ashokan
Day -2	I know about the Patch handle Bag Machine How to operate it	I learned how to operate the equipment	V. Ashokan
Day -3	I know about the T- Shirt Bag making Machine	I know about the T- Shirt Bag making machine structure	V. Ashokan
Day -4	I know about the T- Shirt Bag making machine and how to use it.	I learned about how to operate the equipment	V. Ashokan
Day -5	I operate the above machines with the help of co-workers.	I know and also learned how to operate the equipment	V. Ashokan
Day -6	I operate the above machines with the help of co-workers.	I know and also learned how to operate the equipment.	V. Ashokan

WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week we know about some more equipment used in the making of the Polythene Bags. every machine has its own structure and process to make Polythene Bags without any damage.

The Patch handle Bag machine and how to use and control the machine. And then next the machine named T-Shirt Bag making machines is the last equipment in the process of making Polythene bags.

At last the machine self divide 100 bags in every box and we went to separate the all damaged bags, from it.

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CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

The Performance and behavior of surfactant Polyelectrolyte systems start with the underlying intermolecular interactions.

By choosing ionic surfactant & and mixing them with polyelectrolytes, formulations can make use of hydrophobic electrostatic a combination of both interactions.

Prepare a report, step on to a new playground or use a public restroom and chances are you'll encounter a plastic product made by Polymer industries of Ulagan Alabama cutting board sheets, play ground equipment and restroom partitions are long a few of the many applications of Polymer industries wide range of products.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

- (1) Discuss progress and engage in discussion of topics relevant to the operation and philosophical perspective of the office and functional area in general.
- (2) carry out established activities and any additional responsibilities which are mutually agreed upon by the student and site supervisor
- (3) fulfill agreed upon time commitments
- (4) conduct oneself in responsible and professional manner.
- (5) Raise concerns with site supervisor being instructor if the objectives for the internship not being met or the supervision being received is inadequate.

Responsibilities of the Site supervisor

The person responsible for the internship is considered the site supervisor. The site supervisor is responsible for evaluating the internship student.

① Spend a minimum of one hour with internship
Report for each ten hours per week the student
spends at the internship site.

(2) AS the internship experience progresses, this time
should be spent reviewing the student's work
process discussing any issues interactively based
to the work environment or other relevant topics.

The following list provides some suggestions for
establishing an effective supervisory relationship
with the internship students.

(a) Respect the personal integrity for the internship
student -

(b) Accept the internship student both as a student
and as a college -

(c) Establish and maintain student to express
opinions and to feel free to come by on you
to discuss problems, friendly working relations
with the internship student.

(d) Evaluate the internship students work providing
both encouragement and suggestions for improvement

(e) Encourage the internship student to develop new
ideas and put them into practice.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

Planning:-

Planning is one of the most important skill for project manager. It is about defining the goal of the organization. The manager should have vision and plan for the future. Further, it includes two important.

- > concept of management
- > objectives and importance of management
- > management of science.
- > management as Art
- > management as Profession
- > management as function.
- > management of management Theory
- > Skills of an effective manager
- > Task and Responsibilities of Professional values
- > Strengths-based leadership?

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

Improve our communication skills.

- > Listen.
- > who you're talking to matters
- > Body Language matters
- > Brief yet Precise
- > Think before speaking
- > Record your self communicating
- > maintain contact
- > Prepare what you're going to
- > Check your message you hit send
- > write things down
- > Some times its better to pick up the phone
- > Take it time to respond
- > Make sure you understand
- > work on your body language.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

How can we improve team work in the work place?

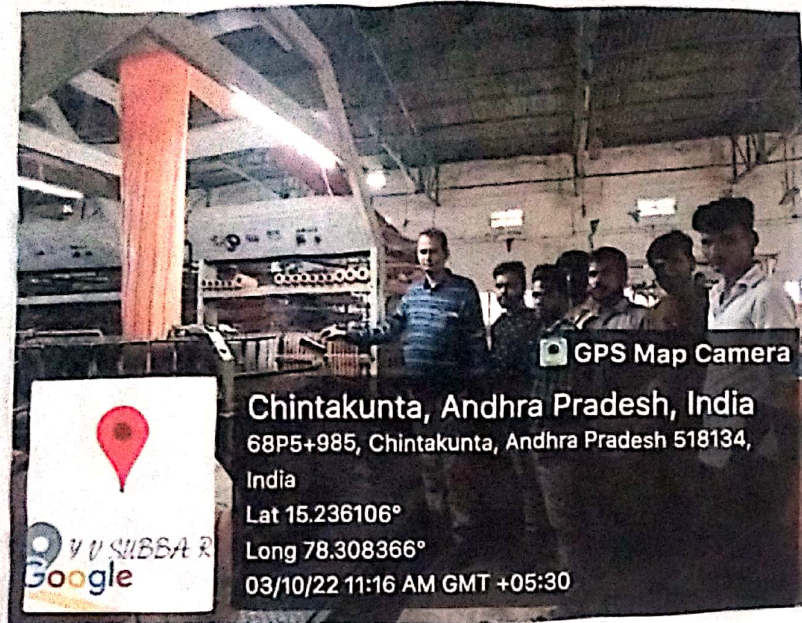
Clearly define roles and responsibilities for every team member. Build trust within the team. Encourage clear, frequent communication. Give teams out oning in decision-making beafraid to reorganize team dynamics provide the team with learning opportunities.

Try to join yourself for GID. Take classifications reviewed before hand. Always crossopen and not book in tiate the Discussion if possible maintain eye contact while speaking. Be a good listener in group Discussion. Speake well and Aloud. maintain Decorum.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

Technological is changing the way organizations and their employees need to accomplish their work. Empirical evidence on this topic is the aim of this study is to provide an overview of the effects of technological development on work characteristics and to derive the implications for work demands and training.

A theoretical framework based on theories from these disciplines was developed and statements on the relationships between technology and work characteristics such as complexity and work characteristics meaning were derived. A systematic literature review was conducted by searching economics and educational science. Twenty-one studies met the inclusion criteria. Empirical evidence was extracted and its implications for work demands and effort were derived by using a model that illustrates



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Student Self Evaluation of the Short-Term Internship

Student Name: U. Sreenath

Registration No: 20358021014

Term of Internship: From: 01-09-22 To: 30-10-22

Date of Evaluation:

Organization Name & Address: Sri Lakshmi Polymers

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

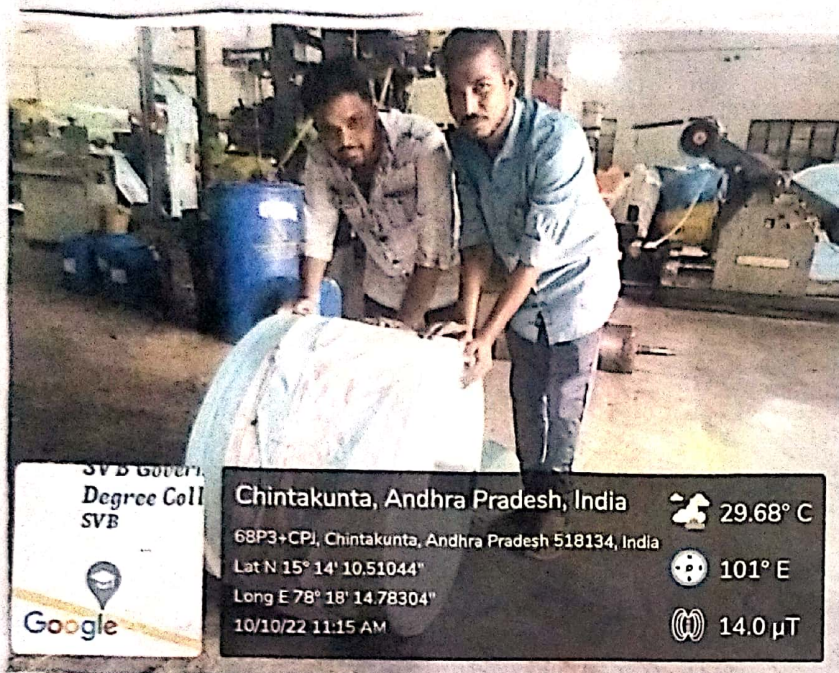
2-1-23

U. Sreenath

Signature of the Student

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Evaluation by the Supervisor of the Intern Organization

Student Name: <u>V. Sreedath</u>	Registration No: <u>20359041014</u>
Term of Internship: From: <u>01-09-22</u> To: <u>30-10-2022</u>	
Date of Evaluation:	
Organization Name & Address: <u>Sri Lokshmi Polymers</u>	
Name & Address of the Supervisor <u>V. Anurag</u> with Mobile Number	

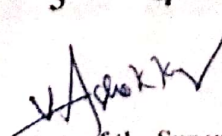
Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

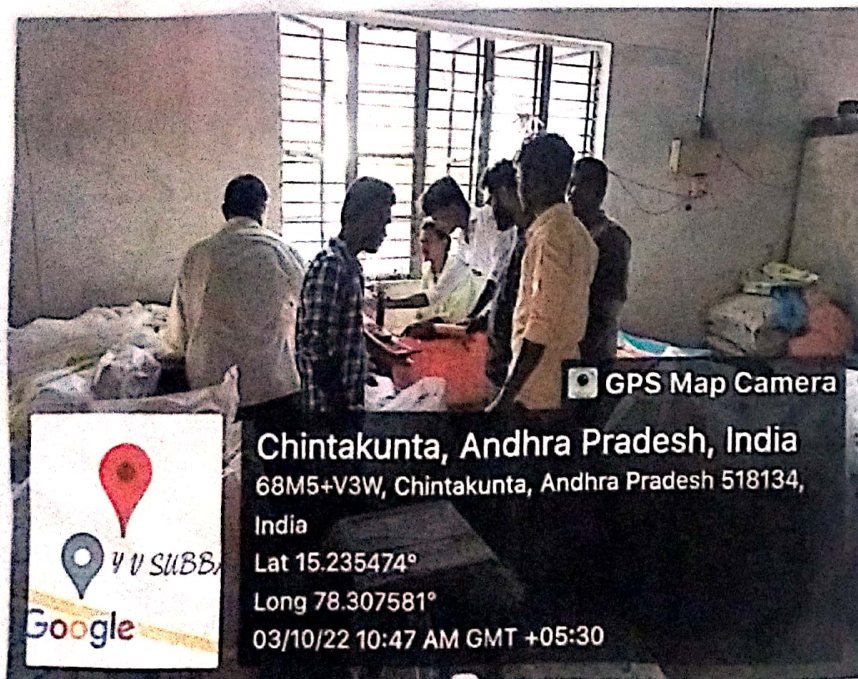
1	Oral communication	1	2	3	4 ✓	5
2	Written communication	1	2	3 ✓	4	5
3	Proactiveness	1	2	3	4 ✓	5
4	Interaction ability with community	1	2	3	4	5 ✓
5	Positive Attitude	1	2	3	4	5 ✓
6	Self-confidence	1	2	3	4 ✓	5
7	Ability to learn	1	2	3	4	5 ✓
8	Work Plan and organization	1	2	3	4 ✓	5
9	Professionalism	1	2	3	4 ✓	5
10	Creativity	1	2	3	4	5 ✓
11	Quality of work done	1	2	3	4 ✓	5
12	Time Management	1	2	3	4	5 ✓
13	Understanding the Community	1	2	3	4	5 ✓
14	Achievement of Desired Outcomes	1	2	3	4	5 ✓
15	OVERALL PERFORMANCE	1	2	3	4	5 ✓

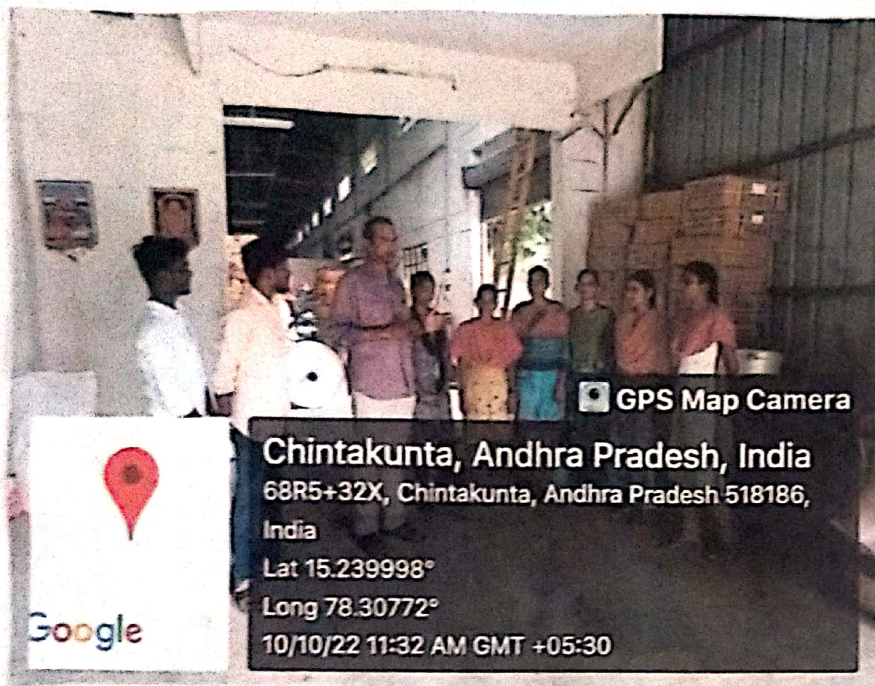
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Signature of the Supervisor

Page No:

PHOTOS & VIDEO LINKS





EVALUATION

Page No:



Internal Evaluation for Short Term Internship (On-site/Virtual)

Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:
 - Activity Log 25 marks
 - Internship Evaluation 50marks
 - Oral Presentation 25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered –
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.

- b. Real Time Technical Skills acquired.
- c. Managerial Skills acquired.
- d. Improvement of Communication Skills.
- e. Team Dynamics
- f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No:

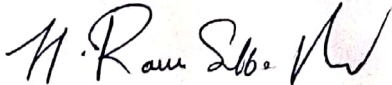


INTERNAL ASSESSMENT STATEMENT

Name Of the Student: U. Sreenath
Programme of Study: Internship
Year of Study: 2021 - 2023
Group: BSc B2C
Register No/H.T. No: 20258041014
Name of the College: S.V.B. Degree College,
University: Ravulakuruma university,

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	25	10
2.	Internship Evaluation	50	44
3.	Oral Presentation	25	14
	GRAND TOTAL	100	68

Date: 22/12/2022

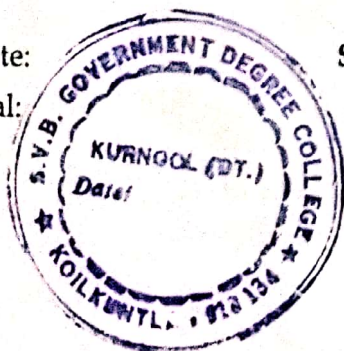

Signature of the Faculty Guide

Certified by



Date:

Seal:



Signature of the Head of the Department/Principal

PRINCIPAL
S.V.B. GOVT. DEGREE COLLEGE
KOILKUNTLA, NANDYAL (Dt.)

Page No:





ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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